

Please fax  
or send

Questions?



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Düsseldorf

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Order Form

## Clearance of Special Structures

You will find further information at section 4.2.1, 4.9.1 of the Technical Guidelines

Event
Hall/Stand number

B 12  
GB  
2025

We are planning the erection

- of a multi-storey stand
- of a pedestal design over 20 cm in height
- of the following special stand superstructure

and request clearance for this construction project following checking by an engineer for construction statics.

### Trade fair construction company

Firm

Address

Officer in charge

Tel.:  Fax:

Email:

The "Technical Guidelines" are to be observed and represent a component of taking part in the trade fair. Meaningful documents such as groundplan, view and cross-section drawings, construction and operating descriptions, **checkable static proofs** and construction drawings must have been received by Messe Düsseldorf not later than 6 weeks prior to commencement of the erection period. These documents must be submitted **in the German language**. For documents submitted belatedly a surcharge will be charged. The final report on the inspection, supervision and acceptance of the verified stand construction(s) may be provided either on paper or by email, at Messe Düsseldorf's discretion.

### Planner of supporting structure

Firm

Address

Officer in charge

Tel.:  Fax:

Email:

Ident-Nr.	Checking/inspection charge for documents completely submitted up to 6 weeks prior to commencement of the construction period:	Unit	Price per Unit € plus VAT
3104	Pedestals higher than 20 cm and other special structures	Each	459.50
3110	Two-storey form of construction up to 200 m <sup>2</sup>	Each	1,221.00
3112	Two-storey form of construction over 200 m <sup>2</sup>	Each	1,528.00
Ident-Nr.	Checking/inspection charge for documents completely submitted up to 14 days prior to commencement of the construction period:	Unit	Price per Unit € plus VAT
3106	Pedestals higher than 20 cm and other special structures	Each	932.00
3114	Two-storey form of construction up to 200 m <sup>2</sup>	Each	1,639.00
3115	Two-storey form of construction over 200 m <sup>2</sup>	Each	2,096.00
Ident-Nr.	Checking/inspection charge for documents completely submitted 14 days or less prior to commencement of the construction period:	Unit	Price per Unit € plus VAT
3107	Pedestals higher than 20 cm and other special structures	Each	1,276.00
3120	Two-storey form of construction up to 200 m <sup>2</sup>	Each	2,725.00
3121	Two-storey form of construction over 200 m <sup>2</sup>	Each	3,240.00
3100	Extra efforts involved in the inspection / approval of special structures, pedestals, two-storey exhibition stands (in addition to the usual inspection fee)	Hour	224.00

**Clarification on the checking and clearance processes for multi-storey trade fair stand as well as special superstructures and devices on stands.** In order to ensure the safety to traffic on the trade fair grounds, the construction and operation of multi-storey trade fair stands as well as of special superstructures and devices on stands as described in more detail under Para 4.2.1 of the Technical Guidelines can only be approved following checking, construction supervision and acceptance by an engineer for construction statics appointed by the Messe management. Charges for checks shall be borne in every case by the exhibitor. The basis for all stand structures is the NW construction order in its particular valid version. In the case of the erection of temporary structures within the meaning of Section 79 BauO NRW – Temporary Structures, their acceptance for use must also be carried out by the Building Inspectorate of the City of Düsseldorf. The resulting fees will be invoiced by Messe Düsseldorf in addition to the inspection fee.

We hereby order the following services **for hire** in accordance with the Conditions of Participation and Technical Guidelines.

Name of the company

Street

Postal code and place

Country

Contact

Telephone

Telefax

Email

Company Stamp, date, signature