



Messe  
Düsseldorf

# Technical Guidelines

Comparison of Changes 2019 – 2020.



Messe  
Düsseldorf

2019

2020

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**1.1 House rules for the Düsseldorf exhibition grounds**

Emergency Tel No.: 111 (internal) (or: +49 211 4560-111)

Police: 110 (external)

Fire Brigade: 112 (external)

5. Photography or filming is not permitted within the exhibition grounds and the halls, in particular photographing or filming of the exhibition stands and exhibits.

**1.2.1 Construction and dismantling times**

General construction and dismantling times in halls and outdoor areas are 7.30 am to 8:00 pm (10:00 pm on the final construction day). Exhibitors are notified by circular of any change to these times at a particular event. For general safety reasons, both halls and grounds remain locked outside the stated times.

**2.1 Road Traffic Regulations**

To ensure a smooth flow of traffic during assembly and dismantling times and during the event itself, certain traffic rules must be strictly observed throughout the exhibition centre. The exhibition grounds are private property.

The German Road Traffic Regulations apply throughout the exhibitions grounds and in the car parks. The driving of any vehicle within the exhibition grounds is allowed subject to special permission, at one's own risk and is principally prohibited during the event. A maximum speed limit of 20km/h applies within the exhibition grounds for all vehicles. Inside the halls, and where required by the situation, vehicles may only be driven at walking pace. Vehicles must stop prior to entering or leaving the halls, so as to check for adequate clearance. Motor vehicles may only be taken into a hall for immediate loading or unloading and require permission from the relevant hall supervisor. Vehicles may not be parked in the halls. The engine must be switched off when loading or unloading the vehicle. Caravans may not be brought onto the exhibition grounds. No-one is allowed to spend the night within the exhibition grounds in any type of vehicle.

Anyone using the exhibition grounds requires an entry permit. Vehicles, trailers, skips, containers and goods of any kind that are illegally parked in the exhibitions grounds will be towed away by an authorised recovery company acting upon the instructions of Messe Düsseldorf at the cost and risk of the driver or owner.

It is essential that you follow the instructions given by Messe Düsseldorf staff and by any staff dealing with traffic routing and supervision. Please also note any information provided for this purpose.

**1.1 House rules for the Düsseldorf exhibition grounds**

Messe emergency numbers

Phone No.: 111 (internal) (or: +49 211 4560-111)

Police: 110 (external)

Fire Brigade: 112 (external)

5. It is prohibited to take photographs or film on the exhibition grounds and inside the halls, especially of exhibitors' stands and exhibits. Exemptions are subject to explicit prior consent of Messe Düsseldorf (photo permit).

**1.2.1 Construction and dismantling times**

During the general construction and dismantling times work can be performed in the halls and open-air premises from 7.30 am to 8.00 pm (10.00 pm on the final construction day) unless exhibitors are notified of other times specific to a trade fair. For general safety reasons, both halls and grounds remain locked outside the stated times.

**2.1 Road Traffic Regulations**

To ensure a smooth flow of traffic during assembly and dismantling times and during the event itself, certain traffic rules must be strictly observed throughout the exhibition centre. The exhibition grounds are private property.

The German Road Traffic Regulations apply throughout the exhibitions grounds and in the car parks. A maximum speed limit of 20km/h applies within the exhibition grounds for all vehicles.

**2.1.1 Moving traffic/Access to the exhibition grounds**

As a matter of principle, an entry permit is required for driving on the exhibition grounds. Use is at the driver's risk.

Inside the halls or where traffic conditions command, maximum speed is walking pace. Before driving into/out of halls drivers must stop and verify sufficient gate clearance height.

**2.1.2 Clearance heights on the exhibition grounds**

Height for all types of vehicles is limited to 4.00m. Vehicles exceeding this height require a fee-based heavy-duty transport accompaniment.

### **2.1.3 Stationary traffic/Parking on the exhibition grounds**

Illegally parked vehicles, swap bodies, containers, empties and goods of any kind will be removed by an authorised towing company acting on behalf of Messe Düsseldorf at the vehicle owner's or keeper's expense and risk.

Motor vehicles may only enter the halls for immediate loading or unloading after a permit granted by the Hall Inspector. Parking of vehicles inside the halls is prohibited. The engine must be switched off during loading. Staying overnight in any type of vehicle on the exhibition grounds is not permitted. Caravans must not be taken onto the exhibition grounds. Drivers shall follow the instructions of Messe Düsseldorf staff and the staff assigned to traffic control and traffic regulation at all times. The relevant information shall be observed.

### **2.1.4 Loading and unloading of vehicles**

On the exhibition grounds and in the halls of Messe Düsseldorf manual unloading of construction materials and furnishing objects from trucks is not permitted. For all materials to be transported into the halls suitable transport units such as pallets or other units to be handled with forklifts shall be used. Unloading shall only be done professionally with forklift trucks or cranes by forwarders authorised for this task by Messe Düsseldorf. Unwrapped materials shall only be stored on the exhibitor's own stand area.

#### 2.1.4.1 Heavy-duty vehicle loads to Messe Düsseldorf

Registration: [Schwertransport@messe-duesseldorf.de](mailto:schwertransport@messe-duesseldorf.de)

All vehicles up to 5.10m wide and 4.50m high shall be directed via the motorway A44, junction "Messe/Stadion" only. From here their route is via car park P1 direction "Tor 1" to Rottdamer Straße. Due to the limited width of the access road to Gate 1 (approx. **2.60m**) over a section of approx. 800 metres, this section is subject to special rules:

**Vehicles with a max. width of 2.99m** can use this route without any other restrictions within the framework of their heavy-duty transport permit. Special attention shall be paid to oncoming traffic.

**Vehicles exceeding a width of 3.00m** shall additionally be accompanied by a pilot of Messe Düsseldorf from car park P1. Backwards the vehicle load must be secured by the BF3 vehicle that has also accompanied the vehicle on the motorway. The pilot is vested with special rights and is also authorised to temporarily block the street to avoid oncoming traffic. The police escort required so far for vehicles exceeding 4.00m width does not apply on this route. The route can be used at any time of day or night. The rendezvous between the vehicle and the pilot shall be at car park P1.

The need for a pilot vehicle shall be notified in writing in good time, but no later than 48 hours prior to arrival of the heavy-duty vehicle,

by e-mail to: [schwertransport@messe-duesseldorf.de](mailto:schwertransport@messe-duesseldorf.de)

Costs: the pilot vehicle to accompany heavy-duty vehicles is charged at a flat rate of € 85.00 excl. VAT. The amount will be charged to the forwarder.

Your registration should include the following details in addition to your address:

- Dimensions of the vehicle loads (L x W x H)
- Expected time of arrival
- Mobile phone number of the driver (for establishing contact with the pilot if need be)

The aforementioned procedure shall apply accordingly for accompanying heavy-duty vehicles from the exhibition grounds to motorway A44.

**Note:** Regardless of the restrictions of your special permit to use the motorway, vehicles can use the route between and exhibition grounds and car park P1 at any time.

This ensures that the drivers' driving times are optimally taken into consideration for both the arrival and departure of heavy-duty vehicles.

#### 2.1.4.2 Crane and forklift truck

It is not permitted to operate your own cranes and forklift trucks on the exhibition grounds.

Only equipment belonging to forwarders who are authorised to operate on the premises may be used. The forwarding agents shall exercise the sole forwarding right on the exhibition grounds, i.e. the right to bring exhibits, stand structures, etc. into the stand, including the provision of any auxiliary equipment. (see Technical Guidelines item 5.10)

## 2.2 Emergency routes

## 2.2 Escape and emergency routes

### 2.5.1 General supervision

General supervision of the exhibition halls and the open-air premises during the trade fair period shall be undertaken by the trade fair company. During construction and dismantling times there is general supervision, which starts on the first construction day and ends on the last dismantling day. The trade fair company is authorised to undertake all measures necessary for control and supervision.



### 3.3 Lifts Hall 6 - 6.1, Hall 7.0 - 7.2, crane tracks Halls 15 to 17

Freight lift Hall 1:

Load-bearing capacity of freight lift: 2.5 tonnes each

Dimensions (clear measurements lift car):

length 2.70m, width: 1.35m, height: 2.50m

Freight lifts Hall 6:

Load-bearing capacity of freight lifts: 2.5 tonnes each

Dimensions (clear measurements lift car): length 3.00m,

width: 1.6m, height: 2.30m

Freight lifts Hall 7:

Load-bearing capacity of freight lifts: 3 tonnes each.

Dimensions of the lifts (clear dimensions of cabin):

Length: 2.80m Width: 2.70m Height: 3.25m.

The load-bearing capacity of the stationary hall cranes in Halls 15 to 17 is 10 tonnes each.

### 3.2.2 Supply of compressed air, electricity and water on the open-air premises

It is not possible to supply the rented areas with electricity, compressed air and water everywhere in the open-air area and not in every connection size. Each stand will have one or more connections, depending on requirements and possibilities. These connections can only be installed by the trade fair company and its service partners.

### 3.2.3 Communication facilities on the open-air premises

In open-air areas, the supply of rented space with communication facilities is not possible everywhere and not in every design. The installation of these connections can only be carried out by the trade fair company and its service partners.

### 3.3 Lifts Hall 1, Hall 6 - 6.1, Hall 7.0 - 7.2, crane tracks Halls 15 to 17

Freight lift Hall 1:

Load-bearing capacity of freight lift: 2.5 tonnes each

Dimensions (clear measurements lift car):

length 2.70m, width: 1.35m, height: 2.50m

Freight lifts Hall 6:

Load-bearing capacity of freight lifts: 2.5 tonnes each

Dimensions (clear measurements lift car): length 3.00m,

width: 1.6m, height: 2.30m

Freight lifts Hall 7:

Load-bearing capacity of freight lifts: 3 tonnes each.

Dimensions of the lifts (clear dimensions of cabin):

Length: 2.80m Width: 2.70m Height: 3.25m.

The load-bearing capacity of the stationary hall cranes in Halls 15 to 17 is 10 tonnes each.

#### 4.4.1.2 Exhibition of motor vehicles

Motor vehicles of all kinds may only be exhibited after due notification via the Online Order System. The use of vehicles instead of exhibition stands and the placement of vehicles and trailers in Halls 7.0, 7.1 and 7.2 is only permitted under certain conditions and upon being reviewed and cleared by Messe Düsseldorf GmbH. Vehicles must be positioned in such a way that they cannot be driven away. They must be positioned on a statically appropriate support and be protected on the outside against rolling away. Vehicles must be prepared in such a way that it becomes impossible to inadvertently move the vehicles or attached parts. No vehicle parts, doors or other movable vehicle components or attachments must protrude into aisles. We operate a strict ban on the starting, manoeuvring and driving of vehicles inside exhibition halls during events. Vehicles with combustion engines may only be exhibited inside the halls with mostly empty tanks (5 litres max). The fuel tank must be locked. To prevent the vehicle from moving, the battery must be disconnected or disabled by means of a circuit breaker. If a vehicle requires electric power for presentation purposes, then this must be supplied through an external auxiliary power supply. It must be disconnected again when leaving the exhibition stand. The Vehicle Rescue Card must be placed in an easily accessible position within the vehicle (preferably below the sun visor on the driver's side).

For gas-propelled engines see section 5.7 with regard to the pressure container.

Vehicles with electric drives may only be exhibited with non-hazardous batteries. **Vehicles must be presented for inspection by the Messe Düsseldorf Fire Service 1 hour prior to entering the hall and must not be placed in the hall until they have been cleared by the venue operator. In addition, it is mandatory to submit the relevant Vehicle Rescue Card (Rettungskarte). Vehicles must not be left unattended in exhibition halls. When leaving the exhibition stand, the vehicles must be attended by a fire guard.** Electric and hybrid vehicles must not be charged inside exhibition halls.

Vehicles with fuel cells and/or gas drive must only be displayed in the exhibition halls without gas/fuel.

Additional requirements may be imposed depending on vehicle type and presentation location and will be determined on a case-by-case basis. To allow sufficient time for the required preparations, we should be grateful if you could let us know the intended timing of your vehicle demonstration as early as possible, though no less than 2 working days prior to the relevant showing. To make appointments with the Messe Düsseldorf Fire Service for electric vehicles or for vehicles with other alternative engine types, please ring +49 211 4560-118 or email [Feuerwehr@messe-duesseldorf.de](mailto:Feuerwehr@messe-duesseldorf.de).

#### 4.4.1.2 Exhibition of motor vehicles

Motor vehicles of all kinds may only be exhibited after due notification via the Online Order System. **There is no special permit issued by the trade fair company.** The use of vehicles instead of exhibition stands and the placement of vehicles and trailers in Halls 7.0, 7.1 and 7.2 is only permitted under certain conditions and upon being reviewed and cleared by Messe Düsseldorf GmbH. Vehicles must be positioned in such a way that they cannot be driven away. They must be positioned on a statically appropriate support and be protected on the outside against rolling away. Vehicles must be prepared in such a way that it becomes impossible to inadvertently move the vehicles or attached parts. No vehicle parts, doors or other movable vehicle components or attachments must protrude into aisles. We operate a strict ban on the starting, manoeuvring and driving of vehicles inside exhibition halls during events. Vehicles with combustion engines may only be exhibited inside the halls with mostly empty tanks (5 litres max). The fuel tank must be locked. To prevent the vehicle from moving, the battery must be disconnected or disabled by means of a circuit breaker. If a vehicle requires electric power for presentation purposes, then this must be supplied through an external auxiliary power supply. It must be disconnected again when leaving the exhibition stand. The Vehicle Rescue Card must be placed in an easily accessible position within the vehicle (preferably below the sun visor on the driver's side).

For gas-propelled engines see section 5.7 with regard to the pressure container.

Vehicles with electric drives may only be exhibited with non-hazardous batteries. **Electric vehicles must be presented to the company fire brigade for inspection 1 hour before being brought into the hall and must not be parked in the hall until they have been approved by the trade fair company. For this purpose, it is absolutely necessary to present the rescue card for the electric vehicle. Electric vehicles may not be parked unattended in the exhibition halls. When leaving the exhibition stand, electric vehicles must be supervised by a fireman.** Electric and hybrid vehicles must not be charged inside exhibition halls.

Vehicles with fuel cells and/or gas drive must only be displayed in the exhibition halls without gas/fuel.

Additional requirements may be imposed depending on vehicle type and presentation location and will be determined on a case-by-case basis. To allow sufficient time for the required preparations, we should be grateful if you could let us know the intended timing of your vehicle demonstration as early as possible, though no less than 2 working days prior to the relevant showing. To make appointments with the Messe Düsseldorf Fire Service for electric vehicles or for vehicles with other alternative engine types, please ring +49 211 4560-118 or email [Feuerwehr@messe-duesseldorf.de](mailto:Feuerwehr@messe-duesseldorf.de).

#### 4.4.1.5 Balloons, model aircraft and unmanned aviation devices

The use of balloons filled with flammable gas is prohibited in the halls and exhibition grounds. Balloons filled with safety gas and statically anchored may be approved by Messe Düsseldorf upon application. Gas-filled balloons must not be distributed.

No permission is given for the use or operation of free-floating balloons or aircraft (e.g. Zeppelins) or unmanned aviation devices, e.g. drones and Quadro copters) on the premises of the Düsseldorf Exhibition Centre. As the property owner, Messe Düsseldorf does not issue flying permits for such devices. However, under exceptional circumstances and despite the general ban, it may be possible to issue a permit if secure flying operation and the protection of third-party privacy rights and copyrights are warranted. This requires a final structural separation between the flying space and any space accessible to persons. In addition, approval is required from all exhibitors directly adjacent to the flying space and also, where appropriate, a permit from the aviation authority.

#### 4.4.1.6 Smoke machines

Applications for the use of smoke machines should be made in writing to Messe Düsseldorf. Approval is required before use.

Fog-machine fluids must not contain any hazardous materials as defined by the German Arbeitsstoffverordnung (ordinance on hazardous materials) and the EC Directive on the Restriction of Hazardous Substances. Oil-containing fluids must not be used. A matching material safety data sheet must be presented.

The effects of the fog must be limited to the exhibitor's stand area. The ability to recognise safety marks and emergency escape routes must not be impaired. Before using a smoke machine for the first time, a final rehearsal must be held in consultation with the Messe Düsseldorf Fire Service.

#### 4.4.1.7 Ash containers, ashtrays

Where a smoking prohibition does not apply for a stand or parts thereof, a sufficient quantity of ashtrays or ash containers of non-combustible materials must be provided and arrangements must be made to ensure that they are regularly emptied. To cater for the needs of non-smokers, we should be grateful if you and your guests would generally refrain from smoking in any of the stand areas and if you would restrict smoking to the special smoking areas at the hall entrances.

#### 4.4.1.8 Waste containers

No waste containers for waste made from flammable materials are to be used in the stands. All waste containers in the stands must be emptied at regular intervals, at the latest each evening after the trade fair closes for the day, at the materials collection points situated at the hall entrances. If large quantities of flammable waste have been accumulated, these should be disposed of several times during the day. Any waste disposal bags ordered from the organiser will be collected from the stand area during the evenings.

Waste must always be disposed of by the person who created or caused the waste and as specified in the German Commercial Waste Regulation (Gewerbeabfallverordnung), which has been in force since 1 August 2017.

See also the German Recycling Management Act (KrWG) of 24 February 2012, as amended on 20 July 2017 (Federal Law Gazette BGBl I, page 2808).

The German Commercial Waste Regulation (Gewerbeabfallverordnung) of 18 April 2017 (BGBl I, page 896) is also applicable, as amended on 5 July 2017 BGBl I, page 2234).

#### 4.4.1.5 Balloons

The use of balloons filled with flammable gas is prohibited in the halls and exhibition grounds. Balloons filled with safety gas and statically anchored may be approved by Messe Düsseldorf upon application. Gas-filled balloons must not be distributed.

#### 4.4.1.6 Flying objects and unmanned aviation vehicles

No permission is given for the use or operation of free-floating balloons or aircraft (e.g. Zeppelins) or unmanned aviation devices, e.g. drones and Quadro copters) on the premises of the Düsseldorf Exhibition Centre. As the property owner, Messe Düsseldorf does not issue flying permits for such devices. However, under exceptional circumstances and despite the general ban, it may be possible to issue a permit if secure flying operation and the protection of third-party privacy rights and copyrights are warranted. This requires a final structural separation between the flying space and any space accessible to persons. In addition, approval is required from all exhibitors directly adjacent to the flying space and also, where appropriate, a permit from the aviation authority.

#### 4.4.1.7 Smoke machines

Fog machines may only be used if an application to do so is made with the trade fair company in writing at least 5 working days before and is only admissible upon receipt of the permit.

Fog-machine fluids must not contain any hazardous materials as defined by the German Arbeitsstoffverordnung (ordinance on hazardous materials) and the EC Directive on the Restriction of Hazardous Substances. Oil-containing fluids must not be used. A matching material safety data sheet must be presented.

The effects of the fog must be limited to the exhibitor's stand area. The ability to recognise safety marks and emergency escape routes must not be impaired. Before using a smoke machine for the first time, a final rehearsal must be held in consultation with the Messe Düsseldorf Fire Service.

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Where a smoking prohibition does not apply for a stand or parts thereof, a sufficient quantity of ashtrays or ash containers of non-combustible materials must be provided and arrangements must be made to ensure that they are regularly emptied. To cater for the needs of non-smokers, we should be grateful if you and your guests would generally refrain from smoking in any of the stand areas and if you would restrict smoking to the special smoking areas at the hall entrances.

#### 4.4.1.9 Waste containers

No waste containers for waste made from flammable materials are to be used in the stands. All waste containers in the stands must be emptied at regular intervals, at the latest each evening after the trade fair closes for the day, at the materials collection points situated at the hall entrances. If large quantities of flammable waste have been accumulated, these should be disposed of several times during the day. Any waste disposal bags ordered from the organiser will be collected from the stand area during the evenings.

Waste must always be disposed of by the person who created or caused the waste and as specified in the German Commercial Waste Regulation (Gewerbeabfallverordnung), which has been in force since 1 August 2017.

See also the German Recycling Management Act (KrWG) of 24 February 2012, as amended on 20 July 2017 (Federal Law Gazette BGBl I, page 2808).

The German Commercial Waste Regulation (Gewerbeabfallverordnung) of 18 April 2017 (BGBl I, page 896) is also applicable, as amended on 5 July 2017 BGBl I, page 2234).



#### 4.4.1.9 Spray guns, lacquers, paints containing solvents and cleaning agents/detergents

The use of solvent-based products or paints is prohibited in all exhibition buildings. The use of sprayers is prohibited, as well, even if other products are used. The use of flammable liquids for cleaning purposes inside the halls is not permitted. Cleaning agents/detergents that contain harmful substances must be used in accordance with regulations.

#### 4.4.1.10 Part-off grinding and all work with naked flame

Any welding, cutting, soldering, defrosting and abrasive cutting must be personally notified prior to commencement and requires written permission from the Messe Düsseldorf Fire Service. Such work may not be started until it has received clearance together with a written permit. Users must have their own suitable extinguishing agents ready for use in the immediate vicinity. Under the provisions of the venue operator, the services of a fire watch must be purchased at the exhibitor's expense. Following trade fair company provisions, a firewatch must be ordered at the exhibitor's own costs.

The use of shrinkwrap and manual shrinking equipment with an open flame also requires the written permit specified in the first sentence of this paragraph. Only approved burners may be used for such work. Within the working area, a safe distance of at least 5 metres must be kept from any flammable objects, such as exhibits and stand construction materials. Further requirements will be specified by the Messe Düsseldorf Fire Service.

#### 4.4.1.11 Empties/storage of materials

Storing empties of any kind (e.g. packaging and packaging materials) or filled containers (e.g. stand construction materials) at the stands or outside of the stands in the hall is prohibited. Any accumulated empty/filled containers must immediately be delivered to designated storage areas for empty/filled containers by forwarding agents authorised to operate at the Exhibition Centre. Orders for the storage of empty/full containers must be placed by the Online Order System. The Messegesellschaft shall be entitled to remove any empties stored in contravention of these regulations at the expense and the risk of the exhibitor concerned.

#### 4.4.1.12 Fire extinguishers

During setup and dismantling at least one suitable fire extinguisher must be available on each stand (e.g. A 6 kg ABC powder extinguisher) with at least 10 extinguishing agent units. There must be notices on the stand indicating the location of the fire extinguisher, using pictograms as specified in the Technical Workplace Regulations, ASR A1.3, "Health and Safety Signage" and DIN/EN ISO 7010. Depending on the stand space, more fire extinguishers may be required. Two-storey stands must have a fire extinguisher at the top of each staircase leading down from the upper storey. In addition, the dimensions must comply with the Technical Workplace Regulations ASR A 2.2 – "Firefighting Measures".

#### 4.4.4 Closed rooms, captive rooms

All rooms surrounded on all sides (closed rooms) that do not have any sufficient optical or sufficient acoustic connection with the hall shall be equipped with safety lighting and shall also be connected to the safety alarm installations of Messe Düsseldorf. This is to guarantee reliable orientation and safety alarm at the stand at all times. Please observe 5.3.5 and see 7.1.3. Trapped rooms, i.e. rooms that can only be accessed via another unit and that have no direct link to an escape route, must not be built.

#### 4.4.1.10 Spray guns, lacquers, paints containing solvents and cleaning agents/detergents

The use of solvent-based products or paints is prohibited in all exhibition buildings. The use of sprayers is prohibited, as well, even if other products are used. The use of flammable liquids for cleaning purposes inside the halls is not permitted. Cleaning agents/detergents that contain harmful substances must be used in accordance with regulations.

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Any welding, cutting, soldering, defrosting and abrasive cutting must be personally notified prior to commencement and requires written permission from the Messe Düsseldorf Fire Service. Such work may not be started until it has received clearance together with a written permit. Users must have their own suitable extinguishing agents ready for use in the immediate vicinity. Under the provisions of the venue operator, the services of a fire watch must be purchased at the exhibitor's expense. Following trade fair company provisions, a firewatch must be ordered at the exhibitor's own costs.

The use of shrinkwrap and manual shrinking equipment with an open flame also requires the written permit specified in the first sentence of this paragraph. Only approved burners may be used for such work. Within the working area, a safe distance of at least 5 metres must be kept from any flammable objects, such as exhibits and stand construction materials. Further requirements will be specified by the Messe Düsseldorf Fire Service.

#### 4.4.1.12 Empties/storage of materials

Storing empties of any kind (e.g. packaging and packaging materials) or filled containers (e.g. stand construction materials) at the stands or outside of the stands in the hall is prohibited. Any accumulated empty/filled containers must immediately be delivered to designated storage areas for empty/filled containers by forwarding agents authorised to operate at the Exhibition Centre. Orders for the storage of empty/full containers must be placed by the Online Order System. The Messegesellschaft shall be entitled to remove any empties stored in contravention of these regulations at the expense and the risk of the exhibitor concerned.

#### 4.4.1.13 Fire extinguishers

During setup and dismantling at least one suitable fire extinguisher must be available on each stand (e.g. A 6 kg ABC powder extinguisher) with at least 10 extinguishing agent units. There must be notices on the stand indicating the location of the fire extinguisher, using pictograms as specified in the Technical Workplace Regulations, ASR A1.3, "Health and Safety Signage" and DIN/EN ISO 7010. Depending on the stand space, more fire extinguishers may be required. Two-storey stands must have a fire extinguisher at the top of each staircase leading down from the upper storey. In addition, the dimensions must comply with the Technical Workplace Regulations ASR A 2.2 – "Firefighting Measures".

#### 4.4.4 Closed rooms, trapped rooms

All rooms, which are enclosed on all sides, must be equipped with safety lighting and connected to the alarm system of Messe Düsseldorf in order to ensure orientation and alarming at the stand at all times. Please observe 5.3.5 and see 7.1.3. Trapped rooms, i.e. rooms that can only be accessed via another unit and that have no direct link to an escape route, must not be built.

#### 4.5.1 Exits for large stands

On the exhibition stand, the walking distance to the edge of the stand may only be a maximum of 20 m from any access point. Stands and/or individual rooms within the stand space with a floor area greater than 100 m<sup>2</sup> must have at least two separate exits whose starting points must be at least 5.00 m apart from each other as well as on opposite sides. See also 4.6.2. Stairs with a shared starting or end point do not meet this requirement. **There must be no construction on or on top of any aisles which are specified in the layout plans.** The stand should be designed in such a way that the exits are clearly marked and easy to reach. Escape routes must be marked as specified in the Technical Workplace Regulations, ASR A1.3 "Health and Safety Signage" and DIN/EN ISO 7010.

#### 4.6.1 Pedestals, ladders, ramps, walkways, balustrades, floors

All general walkways immediately adjacent to surfaces that are deeper than 0.20 m must be protected by a balustrade of at least 1.10 m in height. Top, middle and lower girders with a maximum spacing of 35 cm are obligatory. Balustrades must be able to withstand pressure of 1.0kN/m on the upper edge. Proof of load-bearing capacity for platforms must be provided. **The load-bearing substructure of platforms must be constructed of non-flammable materials.** The floor load must comply with Eurocode EN 1991-1-1/NA, Table 6.1 DE in accordance with the intended use (see also 4.9.3). The maximum permitted height for single-step, open-access floors is 0.20 m. Ladders, ramps and walkways must comply with the Accident Prevention Regulations.

Any transitions to the hall floor must take the form of steps or ramps at a gradient of 1:6 and must be slip-resistant.

#### 4.7.1 Appearance

Stand owners may use their own material when creating their stands. If back panels of the stand have a height of 2.5 metres or more, it is the responsibility of the relevant stand owner to ensure that the panels are sufficiently clean and neutral in their design, within the white, grey or beige spectrum, and that they do not violate the interests of neighbouring stands. Any walls bordering on visitors' aisles must be given a pleasant appearance through the installation of glass panels, alcoves, displays, etc., and the enclosed proportion of an aisle side must not exceed about 30%, thus documenting the open character of the exhibition stand within the event. This provision, however, only applies to the extent that no opposing regulations are specified in the conditions for participation. **Disabled access must be ensured in all stand construction.**

#### 4.5.1 Exits and emergency routes for large stands

On the exhibition stand, the walking distance to the edge of the stand may only be a maximum of 20 m from any access point. Stands and/or individual rooms within the stand space with a floor area greater than 100 m<sup>2</sup> must have at least two separate exits whose starting points must be at least 5.00 m apart from each other as well as on opposite sides. See also 4.6.2. Stairs with a shared starting or end point do not meet this requirement. **There must be no construction on or on top of any aisles which are specified in the layout plans.** The stand should be designed in such a way that the exits are clearly marked and easy to reach. Escape routes must be marked as specified in the Technical Workplace Regulations, ASR A1.3 "Health and Safety Signage" and DIN/EN ISO 7010.

#### 4.6.1 Pedestals, ladders, ramps, walkways, balustrades, floors

All general walkways immediately adjacent to surfaces that are deeper than 0.20 m must be protected by a balustrade of at least 1.10 m in height. Top, middle and lower girders with a maximum spacing of 35 cm are obligatory. Balustrades must be able to withstand pressure of 1.0kN/m on the upper edge. Proof of load-bearing capacity for platforms must be provided. **The load-bearing substructures of pedestals > 20 m<sup>2</sup> must be made of non-combustible construction materials.** The floor load must comply with EuroCode EN 1991-1-1/NA, Table 6.1 DE in accordance with the intended use (see also 4.9.3). The maximum permitted height for single-step, open-access floors is 0.20 m. Ladders, ramps and walkways must comply with the Accident Prevention Regulations.

Any transitions to the hall floor must take the form of steps or ramps at a gradient of 1:6 and must be slip-resistant.

#### 4.7.1 Appearance

Stand owners may use their own material when creating their stands. If back panels of the stand have a height of 2.5 metres or more, it is the responsibility of the relevant stand owner to ensure that the panels are sufficiently clean and neutral in their design, within the white, grey or beige spectrum, and that they do not violate the interests of neighbouring stands. Any walls bordering on visitors' aisles must be given a pleasant appearance through the installation of glass panels, alcoves, displays, etc., and the enclosed proportion of an aisle side must not exceed about 30%, thus documenting the open character of the exhibition stand within the event. This provision, however, only applies to the extent that no opposing regulations are specified in the conditions for participation.

#### 4.7.5 Suspended items

The vertical suspension of light-weight ceilings, advertising media, banners, light fittings, etc., from the supporting structures of the hall ceilings may be permitted up to 50 kg taking into account the construction heights (see 4.3) and the maximum load per ceiling joint. The required mounting brackets in the supporting structure, however, must only be attached by Messe Düsseldorf and must be ordered via "Suspensions" in the Online Order System. Suspensions of items in Hall 7.0-7.2, and in Halls 15-17 only on request. Suspended elements and loads may only be attached as detailed in the German Social Accident Insurance Regulations (DGUV) 17 and 18, "Event and Production Sites for Stage Presentations", using suitably licensed rope locks, as specified in DIN standards, or cable holders on wire ropes. The maximum load of up to 50 kg per suspension point must in all cases, including for construction and dismantling, be proven through a testable load calculation or structural analysis. If chain hoists or engines are used, their respective dead weights, dynamic factors and possibly occurring uneven stresses on the anchor points during the lifting operation must be considered. **Only elements cleared for dynamic stress may be used for fitting. The requisite proof must be submitted to Messe Düsseldorf no later than four weeks before the start of construction.** No firm connection, either direct or indirect, to the solidium/fixed floor must be created through suspensions.

#### 4.8 Use of outdoor space

Outdoor space comprises paved and tarmac traffic/transportation space as well as uneven, mostly uncompacted gravel turf. Subsidence must be expected. During the hours of darkness outdoor space is illuminated by general road and footpath lighting during the relevant event opening times. During twilight any vehicles in moving traffic, at outdoor workplaces and in hazardous areas must be noticeable through the use of suitable lighting. The aforementioned general regulations and technical guidelines for stand construction are also applicable, by analogy, to any stands erected outdoors. The required utility connections are spaced out at irregular distances.

##### Person in charge

**A person in charge must be specified by name and no later than the beginning of construction work, covering all phases of the event (assembly, event itself and dismantling), giving details of their mobile phone number and email address; this person must be available at stands / within the event space.**

##### 4.8.3.1 Wind loads

All outdoor structures must comply with the dimensions detailed in Eurocode 1: DIN EN 1991:2010-12 Parts 1-1 to 1-4, as appropriate for the relevant location-specific wind zone.

#### 4.7.5 Suspended items

The vertical suspension of light-weight ceilings, advertising media, banners, light fittings, etc., from the supporting structures of the hall ceilings may be permitted up to 50 kg taking into account the construction heights (see 4.3) and the maximum load per ceiling joint. The required mounting brackets in the supporting structure, however, must only be attached by Messe Düsseldorf and must be ordered via "Suspensions" in the Online Order System. Suspensions of items in Hall 7.0-7.2, and in Halls 15-17 only on request. Suspended elements and loads may only be attached as detailed in the German Social Accident Insurance Regulations (DGUV) 17 and 18, "Event and Production Sites for Stage Presentations", using suitably licensed rope locks, as specified in DIN standards, or cable holders on wire ropes. The maximum load of up to 50 kg per suspension point must in all cases, including for construction and dismantling, be proven through a testable load calculation or structural analysis. If chain hoists or engines are used, their respective dead weights, dynamic factors and possibly occurring uneven stresses on the anchor points during the lifting operation must be considered. **Only elements approved for dynamic loads may be used for slinging. The evidence must be submitted no later than four weeks prior to the start of installation of the elements by the latest order date for Messe Düsseldorf.** No firm connection, either direct or indirect, to the solidium/fixed floor must be created through suspensions.

#### 4.7.10 Accessibility

**During stand construction attention should be paid to accessibility.**

#### 4.8 Use of outdoor space

Outdoor space comprises paved and tarmac traffic/transportation space as well as uneven, mostly uncompacted gravel turf. Subsidence must be expected. During the hours of darkness outdoor space is illuminated by general road and footpath lighting during the relevant event opening times. During twilight any vehicles in moving traffic, at outdoor workplaces and in hazardous areas must be noticeable through the use of suitable lighting. The aforementioned general regulations and technical guidelines for stand construction are also applicable, by analogy, to any stands erected outdoors. The required utility connections are spaced out at irregular distances.

**Upon application but no later than the start of construction, a technically responsible person must be stated with name and mobile telephone number who can be reached throughout the construction/dismantling and event period and who can initiate and carry out the necessary measures immediately in the event of storm warnings or disruptions up to and including the shutdown of operations.**

##### 4.8.3.1 Wind loads

All outdoor structures must comply with the dimensions detailed in EuroCode 1: DIN EN 1991:2010-12 Parts 1-1 to 1-4, as appropriate for the relevant location-specific wind zone.

#### 4.9.1 Building request

Two-storey stand construction may only be authorised to a limited extent and only with the consent of the relevant department of the venue operator. The request must be presented immediately after receiving the stand permit, via "Clearance of Special Structures" in the Online Order System. Two-storey construction is not possible on the first floor of Hall 6.1 or in Hall 7.0-7.2.

#### Person in charge

A person in charge must be specified by name and no later than the beginning of construction work, covering all phases of the event (assembly, event itself and dismantling), giving details of their mobile phone number; this person must be available at stands / within the event space.

#### 4.9.3 Payload / load acceptance

The live load of the floor of the upper storey of a two-storey stand within a hall must comply with Eurocode EN 1991-1-1/NA, Table 6.1 DE when used as a meeting room and customer consultations, also applying to meeting cubicles, including tables and chairs freely arranged 3.0kN/m<sup>2</sup>. Unlimited use as an exhibition room or selling area, meeting room with or without a full complement of chairs must be designed for a live load of 5.0kN/m<sup>2</sup>. In order to achieve sufficient stability in length and width, a horizontal load capacity must be calculated according to  $H=P1/20$ , where P = the sum of the live loads. The horizontal load capacity for exterior walls at a height of 1.10 m from the floor on the first floor must be set at 1kN/m. Protective guardrails for balustrades and banisters must be able to withstand pressure of 1kN/m on the upper edge. The upper edge of safety guardrails or banisters must be at least 1.10 m in height. Proof must be provided that the pressure of the supports does not exceed the permitted load-carrying capacity of the hall floors, see section 3.1 hall floors. Stairways must always be designed for a live load of at least 5kN/m<sup>2</sup>.

#### 4.9.6 Upper storey

Any premises that are enclosed on all sides (i.e. enclosed rooms) and which do not have a sufficient visual or acoustic connection with the rest of the hall must have their own stand sprinkler systems and safety lighting. They must also be connected to the Messe Düsseldorf alarm system, so that orientation and alarms are possible at the stand at any time. Rooms on the upper floor must not be locked. Permission for an open space enclosure may be granted - see 4.4.2 - if it is made from flame retardant materials, DIN 4102 - Class B 1. On the upper floor, a lip with a height of at least 0.05 m must be installed on the floor around the railings to prevent objects from rolling over the edge. Balustrades/rails must be built as specified under items 4.6 and 4.9.3.

#### 4.10.2 Exits

Auditoria exceeding 100 m<sup>2</sup> must have two exits leading directly to the aisles of the halls. The exits are to be positioned as far apart as possible.

#### 4.9.1 Building request

Two-storey stand construction may only be authorised to a limited extent and only with the consent of the relevant department of the venue operator. The request must be presented immediately after receiving the stand permit, via "Clearance of Special Structures" in the Online Order System. Two-storey construction is not possible on the first floor of Hall 6.1 or in Hall 7.0-7.2.

A person in charge must be specified by name and no later than the beginning of construction work, covering all phases of the event (assembly, event itself and dismantling), giving details of their mobile phone number; this person must be available at stands / within the event space.

#### 4.9.3 Payload / load acceptance

The live load of the floor of the upper storey of a two-storey stand within a hall must comply with EuroCode EN 1991-1-1/NA, Table 6.1 DE when used as a meeting room and customer consultations, also applying to meeting cubicles, including tables and chairs freely arranged 3.0kN/m<sup>2</sup>. Unlimited use as an exhibition room or selling area, meeting room with or without a full complement of chairs must be designed for a live load of 5.0kN/m<sup>2</sup>. In order to achieve sufficient stability in length and width, a horizontal load capacity must be calculated according to  $H=P1/20$ , where P = the sum of the live loads. The horizontal load capacity for exterior walls at a height of 1.10 m from the floor on the first floor must be set at 1kN/m. Protective guardrails for balustrades and banisters must be able to withstand pressure of 1kN/m on the upper edge. The upper edge of safety guardrails or banisters must be at least 1.10 m in height. Proof must be provided that the pressure of the supports does not exceed the permitted load-carrying capacity of the hall floors, see section 3.1 hall floors. Stairways must always be designed for a live load of at least 5kN/m<sup>2</sup>.

#### 4.9.6 Upper storey

All rooms that are enclosed on all sides must be equipped with a stand sprinkler system and safety lighting and must also be connected to the Messe Düsseldorf alarm system in order to ensure orientation and alarms at the stand at all times. Rooms on the upper floor may not be closed without sprinkler protection, regardless of their size. Permission for an open space enclosure may be granted - see 4.4.2 - if it is made from flame retardant materials, DIN 4102 - Class B 1. On the upper floor, a lip with a height of at least 0.05 m must be installed on the floor around the railings to prevent objects from rolling over the edge. Balustrades/rails must be built as specified under items 4.6 and 4.9.3.

#### 4.10.2 Exits

Rooms measuring over 100 m<sup>2</sup> must have two exits right through to the aisles of the hall. The exits are to be positioned as far apart as possible.

### 5.3.2 Electrical installation within the stand

Any main electrical installations or connections on the stands are carried out subject to order by Messe Düsseldorf. Inside the stands, installations may be provided by skilled electrical personnel provided by exhibitors or by licensed specialised companies in compliance with VDE regulations (see under 5.3.3). If requested, Messe Düsseldorf shall also implement the complete stand installation work.

### 5.11 Music and audio-visual performances

For all types of musical or audio-visual performance, subject to the conditions of the Law on Copyright, §15 Copyright Law (dated 09 September 1965, Federal Law Gazette I, 1965, p. 1273), permission is required from the [German Performing Rights Society \(GEMA\)](#), Herdweg 63, 70174 Stuttgart, Tel.: +49 711 2252-794, Fax: +49 711 2252-800.

Unauthorised performances of music may result in claims for compensation by GEMA at twice the normal rates of remuneration (§ 97 Copyright Law).

### 5.1.2 Coordination of works on the exhibition stand

If jobs have to be carried out simultaneously by employees of different companies at the exhibition stand (in particular during the construction/dismantling phase), the stand construction manager will coordinate any possible mutual hazards in accordance with the German Occupational Health and Safety Act (ArbSchG) and DGUV Regulation 1 (German Statutory Accident Insurance). This also applies, in particular, to work carried out by service providers of the trade fair company at the trade fair stand.

### 5.3.2 Electrical installation within the stand

Any main electrical installations or connections on the stands are carried out subject to order by Messe Düsseldorf. Inside the stands, installations may be provided by skilled electrical personnel provided by exhibitors or by licensed specialised companies in compliance with VDE regulations (see under 5.3.3). For machinery exhibits the interface between Messe Düsseldorf and the exhibitor are the input terminals in the switch cabinet of the exhibit, right in front of the main switch of the exhibit. The connection of the ordered connected load is subject to the main switch of the exhibit being installed in keeping with the ordered load in terms of nominal power and tripping characteristics. Power lines connected to this interface before the main switch with a view to supplying other parts of the equipment with power, must feature the same cross-section as Messe Düsseldorf's supply line or must be resistant to short-circuits. All connections to this interface used for internal switch-cabinet supply must be made and provided with fuses in conformity with regulations. The function of the main switch and the installations in the switch cabinet and on the exhibit after the main switch are entirely the customer's responsibility. Messe Düsseldorf shall not be responsible for checking switch cabinets for conformity with regulations. If requested, Messe Düsseldorf shall also implement the complete stand installation work.

### 5.11 Music and audio-visual performances

For all types of musical or audio-visual performance, subject to the conditions of the Law on Copyright, §15 Copyright Law (dated 09 September 1965, Federal Law Gazette I, 1965, p. 1273), permission is required from the [Gesellschaft für musikalische Aufführungs- und mechanische Vervielfältigungsrechte \(GEMA - Society for Musical Performance and Mechanical Reproduction Rights\)](#), Bayreuther Straße 37, 10787 Berlin, Phone: +49 30 21245-00, Fax: +49 30 21245-950, E-Mail: [gema@gema.de](mailto:gema@gema.de), [www.gema.de](http://www.gema.de). Unauthorised performances of music may result in claims for compensation by GEMA at twice the normal rates of remuneration (§ 97 Copyright Law).

## 6.1 Waste and refuse

Any waste accumulated during the event or during the construction and/or dismantling of the stand as well as any remaining materials must be disposed of by the exhibitor at the exhibitor's expense. Waste must always be disposed of by the person who created or caused the waste and as specified in the German Commercial Waste Regulation (Gewerbeabfallverordnung), which has been in force since 1 August 2017.

See also the German Recycling Management Act (KrWG) of 24 February 2012, as amended on 20 July 2017 (Federal Law Gazette BGBl I, page 2808).

The German Commercial Waste Regulation (Gewerbeabfallverordnung) of 18 April 2017 (BGBl I, page 896) is also applicable, as amended on 5 July 2017 BGBl I, page 2234).

Please note the fire safety regulations of Messe Düsseldorf: Aisles in halls must not be obstructed by waste or refuse. Any waste or refuse must be removed immediately by those causing it. Otherwise it will be removed at the exhibitor's cost. Facilities for the disposal of unavoidable refuse:

Use only recyclable materials that should be sorted and can then be collected at minimum expense by our service partners for optimum disposal and/or utilisation. Orders can be placed via "Waste Disposal" in the Online Order System.

Phone +49 211 4560-135/-425/-540 for delivery of waste containers which have been ordered.

Containers will also be emptied/collected on request. You will receive notification of this waste disposal service.

### 6.1.1 Packaging material

Under the Packaging Ordinance of 21 August 1998, BGBl I, p. 2379, manufacturers and distributors are liable to take back packaging, such as cartons, wrappings, cases, pallets, etc., or to make arrangements for their disposal. If, therefore, you need any of your packaging for dismantling purposes, please use our own freight forwarders' storage facilities for empty packaging materials, which you can order via "Empties" in the Online Order System. If you have packaging material that you are not going to use again you can place it into recycling via our service partners. Orders can be placed via "Waste Disposal" in the Online Order System.

### 6.1.2 Kitchen waste

Kitchen and catering waste must be sorted into plastics, glass, paper and leftover waste. Recyclable materials must be placed in the appropriate containers at the recycling stations in front of the exhibition hall. Unless waste disposal is handled by the exhibitor, it can be ordered as a "Waste Disposal" service through the Online Order System.

### 6.1.3 Production waste

The removal of production waste must be ordered via "Waste Disposal" in the Online Order System, specifying the material and the volume.

### 6.1.4 Stand components

Containers will be available for materials such as wood and cardboard discarded during stand construction and dismantling. Orders can be placed via "Waste Disposal" in the Online Order System. All adhesive tape used in laying floor coverings or protective sheeting must be either PE or PP.

## 6.1 Waste management

Any waste accumulated during the event or during the construction and/or dismantling of the stand as well as any remaining materials must be disposed of by the exhibitor at the exhibitor's expense. Waste must always be disposed of by the person who created or caused the waste and as specified in the German Commercial Waste Regulation (Gewerbeabfallverordnung), which has been in force since 1 August 2017.

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### 6.1.1.4 Stand components

Containers will be available for materials such as wood and cardboard discarded during stand construction and dismantling. Orders can be placed via "Waste Disposal" in the Online Order System. All adhesive tape used in laying floor coverings or protective sheeting must be either PE or PP.

## 6.2 Dangerous waste

The exhibitor shall be obliged to report to the trade fair company any waste whose type, consistency or amount makes it particularly damaging to health, hazardous to air or water, explosive or easily flammable (e.g. batteries, lacquers, solvents, lubricants, coolants, paints etc.) and shall arrange for the orderly disposal thereof by the responsible contractor.

## 6.3 Waste brought to the exhibition

Materials and waste not arising in connection with the exhibition, the construction or dismantling of the stand may not be brought into the exhibition grounds.

## 6.4 Invoicing

Cost-effective disposal depends on waste sorting. Non-registered waste and/or waste left in the halls is subject to extra charges for the originator. Fees for disposal will be based on our waste disposal notification. All additional waste disposal charges will be invoiced according to said notification, detailing materials and amounts involved. This information will serve as the basis for the invoice. Our staff may be contacted for confirmation that your stand area has been properly cleared.

## 6.5 Water, sewage, ground protection

### 6.5.1 Oil, grease and solids dispersing agents

The sewers are not to be used for materials in excess of the standard level of hazardous household waste. If sewage containing oil or grease is introduced into the sewers in larger quantities, oil and grease dispersing agents must be used. A solids dispersing agent must be used when discharging solids, whereby filtering and interim treatment is required.

## 6.1.2 Dangerous waste

The exhibitor shall be obliged to report to the trade fair company any waste whose type, consistency or amount makes it particularly damaging to health, hazardous to air or water, explosive or easily flammable (e.g. batteries, lacquers, solvents, lubricants, coolants, paints etc.) and shall arrange for the orderly disposal thereof by the responsible contractor.

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### 6.2.2 Cleaning/Cleaning agents

The trade fair company is responsible for cleaning the premises, the halls and aisles. The cleaning of the stands is the responsibility of the exhibitors and must be completed daily before the start of the event. If the exhibitors do not have their own staff perform the stand cleaning only companies approved by the trade fair company may be commissioned to clean the stand.

### 6.5.2 Substances hazardous to water, environmental damage

Devices for the storage, filling or transferring, or for the manufacture, treatment or use of substances hazardous to water must only be set up on secured and fortified areas throughout the entire exhibition centre.

The devices must be designed and operated such that substances hazardous to water cannot escape. Any substances hazardous to water escaping must be detected quickly and reliably and be held back in collecting containers without discharge. The volume held back must conform to the maximum volume of the substances that can be released during operational disturbances. When storing several containers with a common collecting tub, the volume of the largest container shall be authoritative; however, at least 10% of the volume of all containers must be capable of being held back. Trickling losses occurring as a result of operation must be contained.

In the event of damage and operational disturbances, the devices must be shut down immediately.

Please note application of the Regulation on Facilities for the Treatment of Water-Polluting Substances and Specialised Companies (VAwS), dated 20 March 2004 in its latest valid version.

Environmental damage and contamination (e.g. through petrol, oil, solvents, cooling agents, paint) must be reported to the exhibition management immediately.

### 6.6 Cleaning

Messe Düsseldorf is responsible for cleaning of the site, halls and aisles. Stand cleaning is the responsibility of the exhibitor and must be completed every day before trade fair opening hours. If the exhibitor does not have his own staff to handle the cleaning work, only companies approved by Messe Düsseldorf may be hired to carry out the cleaning work.

### 7.2.3 Trade fair insurance

Messe Düsseldorf offers the following insurances for participation in an event. They can be obtained via "Exhibition Insurance" in the Online Order System:

Exhibition Insurance for exhibits and stand

Accident Insurance

Liability Insurance

In accordance with the Conditions of Participation, each exhibitor has the opportunity to insure the exhibited products against the usual risks under the exhibition insurance available through Messe Düsseldorf. It should be indicated whether insurance is required on the relevant application form. Messe Düsseldorf accepts no responsibility for exhibition goods or stand fittings and excludes any liability for damage or loss. The liability exclusion is also valid regardless of the security measures undertaken by Messe Düsseldorf. All damage must be immediately reported to the police, the insurance company and Messe Düsseldorf. The exhibitor may insure him(her)self and his/her employees against accidents with the accident insurance.

The liability insurance covers third party losses that occur as a result of participation.

Cancellation insurance covers the costs for the preparation and participation in the event.

The details are stated in the conditions.

Furthermore, Messe Düsseldorf is liable for property and asset damages only if intent or gross negligence can be proven.

### 6.3 Substances hazardous to water, environmental damage

Devices for the storage, filling or transferring, or for the manufacture, treatment or use of substances hazardous to water must only be set up on secured and fortified areas throughout the entire exhibition centre.

The devices must be designed and operated such that substances hazardous to water cannot escape. Any substances hazardous to water escaping must be detected quickly and reliably and be held back in collecting containers without discharge. The volume held back must conform to the maximum volume of the substances that can be released during operational disturbances. When storing several containers with a common collecting tub, the volume of the largest container shall be authoritative; however, at least 10% of the volume of all containers must be capable of being held back. Trickling losses occurring as a result of operation must be contained.

In the event of damage and operational disturbances, the devices must be shut down immediately.

Please note application of the Regulation on Facilities for the Treatment of Water-Polluting Substances and Specialised Companies (AwSV), dated 18 April 2017 in its latest valid version.

Environmental damage and contamination (e.g. through petrol, oil, solvents, cooling agents, paint) must be reported to the exhibition management immediately.

### 7.2.3 Trade fair insurance

Messe Düsseldorf offers the following insurances for participation in an event. They can be obtained via "Exhibition Insurance" in the Online Order System:

Exhibition Insurance for exhibits and stand

Accident Insurance

Liability Insurance

In accordance with the Terms and Conditions of Participation, exhibitors have the option of taking out an exhibition insurance policy with Messe Düsseldorf to insure the exhibits against the usual risks. It should be indicated whether insurance is required on the relevant application form. Messe Düsseldorf accepts no responsibility for exhibition goods or stand fittings and excludes any liability for damage or loss. The liability exclusion is also valid regardless of the security measures undertaken by Messe Düsseldorf. All damage must be immediately reported to the police, the insurance company and Messe Düsseldorf. The exhibitor may insure him(her)self and his/her employees against accidents with the accident insurance.

The liability insurance covers third party losses that occur as a result of participation.

Cancellation insurance covers the costs for the preparation and participation in the event.

The details are stated in the conditions.

Furthermore, Messe Düsseldorf is liable for property and asset damages only if intent or gross negligence can be proven.