



2024

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### 1.1 House rules for the Düsseldorf exhibition grounds

7. Smoking is prohibited in all gastronomy facilities. Smoking may be prohibited in additional, individual areas. The corresponding instructions must be observed. To cater for the needs of non-smokers, we should be grateful if you would generally refrain from smoking in all halls and premises and if you would restrict smoking to the special smoking areas at the hall entrances.

9. Weapons may not be taken into the grounds. This also applies to weapon-like substances such as pepper spray and other irritant gases.

### 2.1.1 Moving traffic/Access to the exhibition grounds

As a matter of principle, an entry permit is required for driving on the exhibition grounds. Use is at the driver's risk. Inside the halls or where traffic conditions command, maximum speed is walking pace. Before driving into/out of halls drivers must stop and verify sufficient gate clearance height.

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5.15 Animal presentations

### 1.1 House rules for the Düsseldorf exhibition grounds

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9. Weapons may not be taken into the grounds. This also applies to weapon-like substances such as pepper spray and other irritant gases. **Knives may only be exhibited at trade fairs and exhibitions if named as a product group in the List of Products of the event. In such cases, they may only be placed on display when secured in locked showcases. They may only be sold and/or delivered to third parties in (transparent) packaging, which cannot be opened without any tools.**

### 2.1.1 Moving traffic/Access to the exhibition grounds

As a matter of principle, an entry permit is required for driving on the exhibition grounds. Use is at the driver's risk. **The use of e-bikes, e-scooters and other powered means of transport is only permitted on the traffic areas (driveways) outside the halls/buildings.**

Inside the halls or where traffic conditions command, maximum speed is walking pace. Before driving into/out of halls drivers must stop and verify sufficient gate clearance height.

### 3 Technical data and facilities in the halls and the outdoor space as well as general technical notes about the exhibition grounds



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#### 4.2.1 Inspection and clearance of structures where clearance is mandatory

Dimensioned stand plans (metric dimensions), at least on a scale of 1:100 with floor plans and elevations, must be submitted to Messe Düsseldorf in German or English for approval no later than six weeks before the start of the set-up period. The documents must be submitted by e-mail as a PDF file. The approved stand plans will be returned to the exhibitor / stand constructor after inspection with the conditions to be implemented. The final report on the inspection, construction supervision and acceptance of the inspected stand structures will be sent by e-mail. Approval shall only be deemed given if all conditions of execution have been implemented upon completion.

For the release of:

- two-storey constructions,
- **cinemas or auditoria, see 4.10.1**
- open-air construction on the exhibition grounds according to section 4.8
- Special constructions, tribunes, pedestals with a height > 20 cm

the following documents are also required up to six weeks before the start of the set-up period:

- a) a testable structural analysis in accordance with German standards
- b) description of the stand
- c) stand drawings (to scale: 1:100), floor plans, views, cross-sections, emergency escape route plan indicating length of escape routes, construction details in larger-scale ratios
- d) If proof of type approval or inspection book is submitted, the documentation under a) above are not required

Messe Düsseldorf undertakes to forward applications to the Building Supervisory Authority and/or the inspection engineer on behalf of the exhibitor and at the exhibitor's cost. The cost of the clearance procedure is charged to the exhibitor / stand construction company. Applications received after the official deadline are subject to a surcharge.

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#### 4.4.1.1 Stand construction and decorative materials

Readily flammable materials and construction materials that drip when burning or polystyrene hard foam (Styropor) and similar materials may not be used in the construction of stands and stand installations. In individual cases special requirements may be imposed for load-bearing construction components for safety purposes. All forms of decoration material must be heavily flame retardant at least as per building material category B1 under DIN 4102. Equivalent evidence in German as per EN 13501 (at least class c-s3, d0) may be recognised. Should this be requested by the venue operator, low flammability must be proved through submission of a test certificate from an approved inspection authority as well as a certificate of conformity.

Standard fire-resistant decorative materials may be used in certain areas if the design provides sufficient protection against fire. Deciduous and coniferous trees may only be used if they are supplied with a moist root ball. Materials such as bamboo, reed, hay, straw, wood chips, turf or similar materials may not be used. Floor coverings may only be used horizontally on the floor. Installation on walls or under ceilings is not permitted. Artificial plants may not be arranged vertically on top of each other, e.g. on walls, or overhead.

#### 4.7.5 Suspended items

The vertical suspension of light-weight ceilings, advertising media, banners, light fittings, etc., from the supporting structures of the hall ceilings may be permitted up to 50 kg taking into account the construction heights (see 4.3) and the maximum load per ceiling joint. The required mounting brackets in the supporting structure, however, must only be attached by Messe Düsseldorf and must be ordered via "Suspensions" in the Online Order System. Suspensions of items in Hall 7.0-7.2, and in Halls 15-17 only on request. Suspended elements and loads may only be attached as detailed in the German Social Accident Insurance Regulations (DGUV) 17 and 18, "Event and Production Sites for Stage Presentations", using suitably licensed rope locks, as specified in DIN standards, or cable holders on wire ropes. The maximum load of up to 50 kg per suspension point must in all cases, including for construction and dismantling, be proven through a testable load calculation or structural analysis. If chain hoists or engines are used, their respective dead weights, dynamic factors and possibly occurring uneven stresses on the anchor points during the lifting operation must be considered. Only elements approved for dynamic loads may be used for slinging. **The evidence must be submitted no later than four weeks prior to the start of installation of the elements by the latest order date for Messe Düsseldorf.** No firm connection, either direct or indirect, to the solidium/fixed floor must be created through suspensions.

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**Only inspection authorities approved by the EU are authorised to issue test certificates.** Standard fire-resistant decorative materials may be used in certain areas if the design provides sufficient protection against fire. Deciduous and coniferous trees may only be used if they are supplied with a moist root ball. Materials such as bamboo, reed, hay, straw, wood chips, turf or similar materials may not be used. Floor coverings may only be used horizontally on the floor. Installation on walls or under ceilings is not permitted. Artificial plants may not be arranged vertically on top of each other, e.g. on walls, or overhead.

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**Trusses may only be used for bearing predominantly static loads. All loads shall act vertically and be distributed evenly across the main beams. Damaged or incomplete trusses or connection elements must not be used.**

**Trusses may only be installed by competent persons (IGVV, SQQ2 – proven expertise in event rigging or equivalent). Stability and load-bearing capacity must be ensured at all times. All components used (truss elements, connectors etc.) shall be subjected to a visual inspection before installing. They shall be inspected by a competent person at least once a year.**

Relevant test certificates must be able to be presented. When reaching the discard stage or if there are obvious defects on booms, connecting/diagonal struts or connector parts such as e.g.:

- Deformations (bending, twisting ...),
- Cracks, especially in or next to welding seams,
- Holes in sections,
- Indentations, dents or notches,
- Reductions of cross section that reduce the wall thickness of the tube by more than 25 % or the cross-sectional area of the tube by more than 10 %,
- Cracked welding seams,
- Oblong hole formation at connection points or their fastening elements,
- Deformation of connectors,
- Missing struts,
- Incomplete connecting elements or
- Visible corrosion

these parts must no longer be installed and shall be removed from further use. The prerequisites for safe use described by the manufacturers in the product documentation are decisive.

Only suitable tools may be used for assembly and disassembly, such as aluminium, plastic or copper hammer, torque spanner, ring and/or open-ended spanner.

In the event of disagreement on the suitability of the materials used and the static safety, the assessment by independent inspectors commissioned by Messe Düsseldorf shall be decisive. Other reports produced by third parties can be accepted supportively.

#### 4.8.3.4 Severe weather / hazardous weather conditions

The stand operator must take responsibility for checking the relevant weather forecasts; in the event of severe weather warnings they must take the required precautionary measures, which may include dismantling the stand or discontinuing operations. In addition, a general severe weather warning will be issued to the stand operator by the venue operator. In the case of movable items (e.g. small exhibits, furniture, sunshades, small display units, etc.) it must be ensured by the exhibitor / stand operator that they can be dismantled and sufficiently secured at short notice and at any time in response to a severe weather warning.

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#### 5.6 Machinery, pressure containers and exhaust systems

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The following regulations always govern all types of machines and equipment including robots, both stationary and mobile as well as controlled or autonomously operated. Autonomously acting devices, equipment and robots may only be placed within the exhibitor's own stand space.

#### 5.6.5.2 Regulations for exhaust pipes

The ducting from the lower edge of the structure to the outside will be installed exclusively by Messe Düsseldorf with its own material. The pipes from the exhibits to the lower edge of the structure can be installed by Messe Düsseldorf. The connections from the exhibits are to be provided by the exhibitor. When placing an order for "Smoke/Gas Extractors" in the Online Order System, the exhibitor must attach a ground plan, showing the requested locations of the extraction points.

#### 5.6.5.2 Regulations for exhaust pipes

Exhaust pipes from the bottom edge of the load-bearing structure to the outside shall only be installed by Messe Düsseldorf using their own material. The pipes from the exhibit to the bottom edge of the load-bearing structure can also be installed by Messe Düsseldorf. The connection of the exhaust pipes with the exhibits shall be performed by exhibitors themselves. Enquiries for installing "Smoke Outlets/Gas Vents" in the Online Order System shall be accompanied by a layout sketch containing all the required technical data (e.g. exhaust air volume, type and temperature) and displaying the desired position of the exhaust pipes.

Based on this data Messe Düsseldorf will draw up a binding quote for realising a demand-focused exhaust pipe.

#### 5.15 Animal presentations

Bringing animals to the event areas is subject to notification and shall consider especially hygiene requirements, animal welfare, the clearing of people and animals. A clearing concept shall be coordinated with the trade fair company on request. Official notification and authorisation obligations shall remain unaffected by this. Animals should only be brought onto the grounds when the event content so requires.